

WEST BROOKFIELD YOUTH SOCCER

CONSTITUTION

ORGANIZATION NAME	WEST BROOKFIELD YOUTH SOCCER
INITIALS	WBYS
PLAYING SEASON	FALL & SPRING OF CURRENT YEAR
AGE YEAR	SAME AS MYSA
ADOPTION DATE	April 5, 1994
REVISION DATE	November, 1996

ORGANIZATION NAME

This organization shall be known as West Brookfield Youth Soccer, hereafter referred to as WBYS.

OBJECTIVE

The objective of WBYS is to develop and promote a vital and exciting soccer program within the West Brookfield area. This will be accomplished through programs designed to educate players and parents about the sport of soccer and develop public awareness. These programs will provide the opportunity for training and play for all interested parties and shall be designed to develop individual skills, fitness, teamwork and fair play. Above all the objective of our program is for the kids to have fun.

DESCRIPTION AND GOVERNING BODY

WBYS will be responsible for setting policy objectives, providing for game and field scheduling, game rules, officials, equipment, recruiting and training coaches, and organization.

The governing body of WBYS will be the Executive Board, hereafter referred to as the Board, which shall consist of the following:

- President
- Vice President
- Immediate Past President
- Treasurer

- Equipment Director
- Registrar
- Fund Raising Coordinator
- Instructional Coordinator

They shall be nominated and elected at the Annual General Meeting in November. Voting members shall be coaches, assistant coaches, and Board members.

OFFICERS - TERM OF OFFICE

Officers shall hold office for a one year term, and are eligible for re-election.

BOARD DECISIONS

All matters of policy shall be decided by a simple majority vote. A majority of the current active Board members shall constitute a quorum.

DUTIES AND RESPONSIBILITIES

The duties and responsibilities of the members of the board shall be as follows:

President

The President shall officially preside at all meetings; be Chairman of the Board; be the official representative of WBYS; be authorized to sign checks; appoints all coaches; appoints Division Directors; designates referees for all home games; may appoint Chairpersons for Ad Hoc Committees (ex. fund raising, special events, etc.).

Vice President

The Vice President shall succeed to the office and powers of the President in her/his absence, or for the remainder of her/his term if vacated for any reason. In the event of such a vacancy, the Board shall elect a successor to the post of Vice President. Will work in conjunction with the President and will assist in fund raising activities.

Immediate Past President

The Immediate Past President shall be a member of the Board of Directors and may also be elected and serve in any other position after her/his term as President. This position shall be non-voting unless there is a tie, in which case the Immediate Past President cast the tie breaking vote. In the event that the positions of President and Vice President are both vacant, the Immediate Past President shall assume the leadership of WBYS until such time as a General Meeting of the membership shall elect

a new President and/or Vice President. She/he shall have such duties as may be assigned by the President or by vote of a General Meeting. The term of the sitting Immediate Past President shall continue only as long as her/his immediate successor occupies the position of President.

Treasurer

The Treasurer shall have charge of the finances of WBYS. She/he shall report on the finances at all Board and general meetings, and shall submit and distribute a full written report of the finances at the Annual General Meeting in November. She/he will pay the bills promptly; will be responsible for keeping records and bank accounts; will assist in fund raising; shall be authorized to sign checks.

Equipment Director

The Equipment Director will be responsible for inventory, labeling, distribution, collection, and safe storage of all equipment; will be responsible for pricing and ordering of new equipment, working in conjunction with the President and the Board; will be responsible for field equipment as needed (ex. goals, paint); will assist in the laying out of fields.

Registrar

The Registrar will be responsible for taking notes at all meetings and keeping these notes in an orderly manner; will be responsible for sending letters of appreciation; working with the President, will organize and carry out the registration process in the spring.

Fund Raising Coordinator

The Fund Raising Coordinator will be responsible for keeping track of and being aware of all major fund raising efforts of WBYS. He/She will insure that any activities are consistent with the intent of WBYS and will not compromise players, parents, coaches or any town interests. He/She may not be directly responsible for managing each individual fund raising event but will provide assistance where required and report to the board at regular meetings. Although not mandatory, the Fund Raising Coordinator should be responsible for directing one major fund raising effort per fall season.

Instructional Coordinator

The instructional Coordinator shall be responsible for maintaining all instructional and educational aids of WBYS. He/She will coordinate summer camps, coaching clinics, referee courses and coaching licensing at the approval of the board. He/She will also be responsible for maintaining a current Code of Ethics for all coaches and board members.

MEMBERSHIP

Membership in WBYS shall be open to all.

CONDUCT

The Board shall have the authority to suspend or remove any member of the WBYS whose conduct is considered detrimental to the organization. A majority vote of the full Board is needed. A hearing will take place upon request.

FINANCIAL POLICY

Budget

A budget for the forthcoming season shall be prepared by the president and approved by the Board.

Expenses

Expenses exceeding \$100.00 need approval of the Board. Expenses for less than \$100.00 must be authorized by the President.

Fund raising

All fund raising activities will first be approved by the Fund Raising Coordinator and Board.

OTHER MATTERS

The Board shall have the power to deal with any matters not explicitly covered in the by-laws.

MODIFICATIONS TO THE CONSTITUTION

This Constitution may be amended by a two-thirds vote of Board members and coaches at the AGM or a special meeting.

MODIFICATIONS TO THE BY-LAWS

The By-laws may be amended by a simple majority vote of the Board members present at a Board meeting. In addition, changes may be approved by a simple majority at the AGM of the voting members present.

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